

CONSTITUTION OF
THE PSYCHIC TRUTH SOCIETY
CHRISTIAN SPIRITUALIST CHURCH
44, PARKFIELD ROAD,
AIGBURTH,
LIVERPOOL, L17, 4LF.



CONSTITUTION

1. The name of the Society is the Psychic Truth Society ("P.T.S ").
 - 1a. We are affiliated to the Greater World and are a Christian Spiritualist Church.
2. The objects for which the Society is established are: -
 - 2.1.1 To hold religious and healing services; seek, collect and obtain information in respect of and generally to investigate the phenomena commonly known as psychic or as spiritual - including thought transference, second sight (clairvoyance) and all matters of a kindred nature.
 - 2.1.2 To encourage persons to make investigations and obtain information in connection with all or any of the matters aforesaid, exploring every avenue of thought in pursuit of Spiritual Truth and Knowledge. To accept the example of the Life of Jesus Christ and His teachings and acknowledging His perfect understanding of Life.
 - 2.1.3 To encourage the development of psychic and healing powers. To enrich every aspect of earthly life by closer association with spiritual realities and by applying with tolerance the universal concept of Love and Charitable Service.
 - 2.1.4 To disseminate information with regards to the work of the Society acknowledging the supreme Fatherhood of God and to seek inspiration and guidance from the highest Spiritual Intelligence and to bring these to bear along practical lines for the Spiritual and Temporal good of mankind.

3. Powers

- 3.1 To purchase books, pamphlets and other documentation and publications dealing with all or any part of the subjects aforementioned or containing any information relating thereto, and to form and maintain a library of such books, pamphlets or documents and publications for the use of the members of the Society.
- 3.2 To appoint a librarian (who must be a Member of the Society) to maintain documentation:
 - To aid students and enquirers in their researches into all of the matters aforementioned.
 - To prepare books, pamphlets, journals or newspapers dealing with or containing information with respect to all or any of the matters aforementioned and, if necessary, publish, sell (without profit), lend, give away or otherwise distribute the same in furtherance of the objectives of the Society.
- 3.3 To establish or aid in establishing societies or institutions having objects similar to the objects of this Society in the United Kingdom or elsewhere and to aid and support, financially or otherwise, all or any of such existing or future societies and institutions.

- 3.4 To provide a suitable office for carrying out the objects of the Society.
- 3.5 To hold meetings of the Members of the Society or of the public generally, for the purpose of investigating or discussing all or any of the aforementioned, and to cause public or any other lectures or addresses to be delivered upon all or any of the said subjects or any subjects of a like nature.
- 3.6 To receive from the Members of the Society and other persons annual or other subscriptions, donations, legacies and contributions of all kinds, and to apply the same and all other funds of the Society to all or any of the objects of the Society.
- 3.7 To make donations in aid of investigations in respect of all or any of the matters aforementioned by persons or institutions independent of the Society but strictly in furtherance of the objects of the Society.
- 3.8 To co-operate with any other societies or institutions having objects similar to those of the Society.
- 3.9 To provide advice in relation to the Objects similar to those of the Society.
- 3.10 To borrow money and give security for loans (but only in accordance with the restrictions imposed by the Charities Act 1993).
- 3.11 To acquire or hire property of any kind and to maintain and equip it for use.
- 3.12 To let or dispose of property of any kind (but only in accordance with the restrictions imposed by the Charities Act 1993).
- 3.13 To set aside funds for special purposes or as reserves against future expenditure.
- 3.14 To deposit or invest funds in any lawful manner (but to invest only after obtaining advice from a financial expert and having regards the suitability of investments and the need for diversification.
- 3.15 To insure the Society's property against any foreseeable risk and to take out other insurance policies to protect the Society where required.
- 3.16 To employ paid or unpaid mediums/healers, agents, staff or advisers.
- 3.17 To enter into contracts to provide services to or on behalf of other bodies.
- 3.18 To regulate and control access to any property owned or used by the Society and to do all such lawful things as are incidental or conducive to the attainment of the aforementioned objects

4. Committee and Officers

- 4.1 Only subscribing Members of three years or more membership may be eligible to become an Officer or Committee Member of the Society.
- 4.2 The Committee when complete will consist of at least 3 and not more than 15 individuals all of whom must be Paid Up Members (but must not be paid employees) of the Society i.e.
- (a) The President
 - (b) Not less than ...3..... and not more than ...15.... Elected Committee Members
 - (c) Up to ...5.... Members co-opted by the Committee to hold office until the next Annual General Meeting ("Co-Opted Committee Members").
- 4.3 The affairs of the Society shall be managed by the Committee Members.
- 4.4 Only persons who have fulfilled three consecutive years on the Committee shall be eligible to stand for the post of President.
- 4.5 One third (or the number nearest one third) of the Elected Committee Members must retire at each Annual General Meeting, those longest in office retiring first and the choice between any of equal service being made by drawing lots.
- 4.6 Every Committee Member must sign a declaration of willingness to act as a Committee Member of the Society before he or she is eligible to vote at any meeting of the Committee.
- 4.7 A Committee Member automatically ceases to be a Member of the Committee if he or she:-
- (a) is disqualified under the Charities Act 1993 from acting as a Charity Trustee;
 - (b) is incapable (whether mentally or physically) of managing his or her own affairs;
 - (c) is absent from three consecutive meetings of the Committee;
 - (d) ceases to be a Member of the Society;
 - (e) resigns by written notice to the Committee (but only if at least two Committee Members will remain in office);
 - (f) is removed by a Resolution passed by all the other Members of the Committee after inviting the views of the Committee Member concerned and considering the matter in the light of any such views.
 - (g) without the consent of the Society in General Meeting receives any profit from the Society;
 - (h) is convicted on indictment of any offence connected with the Society;

- (i) is directly or indirectly interested in any contracts with the Society and failed to declare the nature of his/her interest to the Society in General Meeting or in the alternative to the Committee when meeting. Such interests must be recorded in the Minutes of the relevant meeting.
- 4.8 A technical defect in the appointment of a Committee Member of which the Committee is unaware at the time does not invalidate decisions taken at a Meeting.
- 4.9 A list of the names and/or photographs of all the Committee Members and the positions held on the Committee shall be displayed at the premises of the Society at all times.
- 4.10 The Secretary shall every year, at least 21 days before the ensuing Annual General Meeting, display on the notice board at the Society's premises a list of the names of the retiring Committee Members and a statement of whether all, and if not which of them, are candidates for re-election.
- 4.11 All candidates for election or re-election to the Committee must only be proposed and seconded by Members of at least three years membership of the Society and be elected individually by a simple majority of the Members at an Annual General Meeting.
- 4.12 Following the election of Members of the Committee at the Annual General Meeting, Members present shall propose at such Annual General Meeting from among the whole number of the Committee a President and Vice President of the Society to the period until the next Annual General Meeting.
- 4.13 Immediately after the Annual General Meeting the President shall choose a Treasurer and an Assistant and such other Officers as he shall consider expedient for the good of the Society from among the Committee Members. Such Officers shall retire from office annually.
- 4.14 The Committee shall then meet either to ratify the proposal for President and Vice President from the Annual General Meeting or propose and vote upon alternative candidates from the Members of the Committee.
- 4.15 No warden of the Society's premises or the spouse or partner of such a warden is eligible to be elected onto the Committee

5. Records and Accounts.

- 5.1 The Committee must comply with the requirements of the Charities Act 1993 as to the keeping of financial records and the audit or independent examination of accounts and the preparation and transmission to the Commission of:-
 - (i) Annual Report
 - (ii) Annual Returns
 - (iii) Annual Statements of Account

The Committee must keep proper records of:-

- (a) All proceedings at General Meetings
- (b) All proceedings at Committee Meetings

- (c) All Reports of Sub-Committees
- (d) All professional advice obtained.

- 5.2 The names of the Committee Members present at each meeting of the Committee and any Sub-Committee must be recorded.
- 5.3 Annual Reports and Statements of Account relating to the Society must be made available for inspection by any member of the Society.
- 5.4 A copy of the latest available Statement of Account must be supplied to any person who makes a written request and pays the Society's reasonable costs (as required by the Charities Act 1993).

6. Members.

- 6.1 Membership of the Society is open to any individual aged 18 years or more who is sincerely interested in promoting the Objects of the Society and who has been proposed and seconded by Members of at least three years standing. No person shall be admitted to membership unless the applicant's application is approved by the Committee.
- 6.2 The Committee must keep a Register of Members.
- 6.3 A Member whose subscription is three months in arrears ceases to be a Member of the Society but may be re-admitted by the Committee on payment of the amount owing.
- 6.4 A Member may resign by written notice to the Society.
- 6.5 The Committee may terminate the membership of any individual whose continued membership would, in the reasonable view of the Committee, be harmful to the Society (but only after notifying the Member concerned in writing and considering the matter in the light of any written representation which the Member puts forward within 14 clear days after receiving notice).
- 6.6 Membership of the Society is not transferable.
- 6.7 Every Member shall have one vote.

7. Committee Meetings.

- 7.1 The Committee must meet at least once each calendar month unless it resolves otherwise. An Attendance Book shall be kept and signed by each Member of the Committee present.
- 7.2 A quorum at a Committee Meeting is five persons present in person.
- 7.3 The President (or if the President is unable or unwilling to do so) the Vice President shall chair each Committee Meeting. If neither the President nor Vice President is present or willing to act the Committee Members present shall elect a Chairperson from amongst the Members of the Committee.

- 7.4 Every issue may be determined by a simple majority of the votes cast at a Committee Meeting but a Resolution which is in writing and signed by all Members of the Committee is as valid as a Resolution passed at a Meeting and for this purpose the Resolution may be contained in more than one document and will be treated as passed on the date of the last signature.
- 7.5 Except for the Chairman of the Committee Meeting who shall have a second or casting vote, every Committee Member has one vote on each issue.
- 7.6 The Committee shall be the Charity Trustees of P.T.S.

8. Powers of Committee.

- 8.1 The Committee shall, subject to the Constitution, have power to call an Extraordinary Meeting for special purposes.
- 8.2 The day-to-day running of the Society is the responsibility of the Committee.
- 8.3 The Committee shall have the following powers in the administration of the Society:-
- (a) to delegate any of their functions to sub-committee(s) consisting of two or more persons appointed by them (but at least two members of every sub-committee must be a Committee Member) and all proceedings of sub-committees must be reported promptly to the Committee;
 - (b) to make Standing Orders consistent with this Constitution to govern proceedings at General Meetings;
 - (c) to make Rules and Regulations consistent with this Constitution about the Committee and Sub-Committees and the running of the Society (including the operation of Bank Accounts and the commitment of funds);
 - (d) to resolve or establish procedures to assist the resolution of disputes within the Society;
 - (e) to exercise any powers of the Society which are not reserved to a General Meeting.

9. Property and Funds.

- 9.1 The fixtures, fittings and bank accounts of the Society must be used only for promoting the Objects and do not belong to the Members of the Society or the Committee or Trustees.
- 9.2 No Committee Member or Member of the Society may receive any payment of money or other material benefit (whether direct or indirect from the Society) except:-
- (a) Reimbursement of reasonable out-of-pocket expenses (including hotel and travel costs) actually incurred in the administration of the Society.
 - (b) Interest at a reasonable rate on money lent to the Society.

- (c) A reasonable rent or hiring fee for property let or hired to the Society.
- (d) In the case of an individual Member charitable benefits in his or her capacity as a Beneficiary.
- (e) In exceptional cases other payments or material benefits (but only with the prior written approval of the Charity Commission).

9.3 Whenever a Committee Member has a personal interest in a matter to be discussed at a Committee Meeting the Committee Member must:-

- (a) declare an interest before discussion begins on the matter;
- (b) withdraw from that part of the meeting unless expressly invited to remain in order to provide information;
- (c) not be counted in the quorum for that part of the meeting;
- (d) withdraw during the vote and have no vote on the matter.

10. Funds.

Funds which are not required for immediate use or which shall be required for use at a future date must be placed on deposit or invested in accordance with Clause 1(Charity Commission) until needed.

11. Investments.

Investments and other property of the Society may be held:-

- (a) In the names of the Committee Members for the time being (or in the name of the Charity incorporated under the Charities Act 1993).
- (b) In the name of a nominee (being a corporate body registered or having an established place of business in England and Wales) under the control of the Committee or their financial expert acting on their instructions.
- (c) In the name of at least 2 and up to 4 holding P.T.S. Trustees for the Society who must be appointed (and may be removed) by resolution of the Committee.
- (d) In the name of a Trust Corporation as a holding P.T.S. Trustee for the Society which must be appointed (and may be removed) by a Deed executed by the Committee.
- (e) In the case of land by the Official Custodian for Charities under an order of the Commission or the Court.

12. General Meetings.

- 12.1 All Members are entitled to attend General Meetings of the Society in person only.
- 12.2 General Meetings are called by 21 clear days written notice to the Members specifying the business to be transacted.
- 12.3 A quorum is present at a General Meeting if the number of Members personally present is at least 10 (or 25% of the Members if greater).
- 12.4 The President or (if the President is unable or unwilling to do so) some other Member of the Committee elected by those present presides as chair at a general meeting.
- 12.5 Except where otherwise provided in this Constitution, every issue at a general meeting is determined by a majority of One of the votes cast by the Members present in person.
- 12.6 Except for the chair of the meeting, who has a second or casting vote, every Member present in person is entitled to one vote on every issue.
- 12.7 An Annual General Meeting must be held in every year.
- 12.8 At an Annual General Meeting the Members:
 - 12.8.1 receive the accounts of the Society for the previous financial year;
 - 12.8.2 receive the report of the Committee on the Society's activities since the previous Annual General Meeting.
 - 12.8.3 elect new Committee members to replace those retiring from office;
 - 12.8.4 propose to the Committee from among the Members of the Society the President and Vice President of the Society for the following year;
 - 12.8.5 appoint an auditor or independent examiner for the Society where required;
 - 12.8.6 may confer on any individual (with his or her consent) an honorary title of the Society;
 - 12.8.7 discuss and determine any issues of policy or deal with any other business put before them.
- 12.9 An Extra-Ordinary Meeting may be called at any time by the Committee and must be called within 14 days after a written request to the Committee from at least 15 Members.

13. Notices.

- 13.1 Notices under this Constitution may be sent by hand, or by post and if determined by the Committee (where applicable to Members generally) in addition may be published in any suitable journal or local newspaper circulating in the area of Liverpool or in any newsletter distributed by the Society.
- 13.2 The address at which a Member is entitled to receive notices in the address noted in the register of Members (or, if none, the last known address).
- 13.3 Any notice given in accordance with this Constitution is to be treated for all purposes as having been received:
- 13.3.1 24 hours after being sent by electronic means or delivered by hand to the relevant address;
 - 13.3.2 five clear days after being sent by first class post to that address;
 - 13.3.3 five clear days after being sent by second class post or overseas post to that address;
 - 13.3.4 on the date of publication of a journal or newspaper containing the Notice;
 - 13.3.5 on being handed to the Member personally or, if earlier;
 - 13.3.6 as soon as the Member acknowledges actual receipt.
- 13.4 A technical defect in the giving of notice of which the Members or the Committee Members are unaware at the times does not invalidate decisions taken at a meeting.

14. Dissolution of the Society:

- 14.1 If at any time the Members at a General Meeting decide to dissolve the Society by a simple majority the Members of the Committee will remain in office as the Charity Trustees and will be responsible for the orderly winding-up of the Society's affairs.
- 14.2 After making provision for all outstanding liabilities of the Society the Committee must apply the remaining property and funds in one or more of the following ways:-
- (a) by transfer to one or more other bodies established for exclusively charitable purposes within the same as or similar to the Objects;
 - (b) directly for the Objects or charitable purposes within or similar to the Objects;
 - (c) in such other manner consistent with charitable status as the Charity Commission approve in writing in advance.
- 14.3 The final Report and Statement of Accounts relating to the Society must be sent to the Charity Commission.

15. Amendments.

This Constitution may be amended at a general meeting by a two-thirds majority of the votes cast, but:

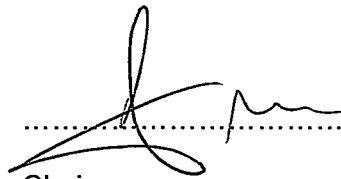
15.1 The Members must be given 21 clear days notice of the proposed amendments.

15.2 No amendment is valid if it would make a fundamental change to the name of the charity (clause 1), objects (clause 2), exclusion of benefit (clause 9), dissolution (clause 14) or to this clause, or end the charitable status of the P.T.S.

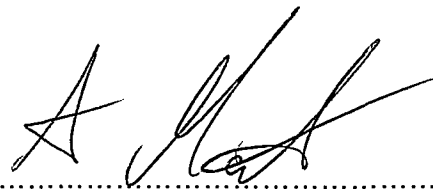
15.3 And subject to the prior written consent of the Commission if required by law.

Adopted at a Meeting held on Tuesday the 16th March 2004.

Signed


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Chair

Witness


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